

**PRE-APPLICATION FORM**  
**SUBDIVISION REGULATIONS**  
Town of Richfield, NY

\_\_\_\_\_ Application No. \_\_\_\_\_ Date \_\_\_\_\_

A request of the Town Planning Board to review this pre-application submittal for the subdivision entitled

\_\_\_\_\_  
Owner \_\_\_\_\_ Subdivider \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_

Professional Engineer / Licensed land surveyor: Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_

Sketch Plan Attached: yes / no \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Location \_\_\_\_\_ Acreage \_\_\_\_\_  
\_\_\_\_\_  
Proposed No. of Lots \_\_\_\_\_  
\_\_\_\_\_  
Tax Map Number(s) \_\_\_\_\_  
\_\_\_\_\_

Adjoining Owners \_\_\_\_\_  
\_\_\_\_\_

Description of Utilities: Means of Sewage Disposal: \_\_\_\_\_  
Means of Water Supply: \_\_\_\_\_

Existing Land Use \_\_\_\_\_  
\_\_\_\_\_

Results of Percolation Tests \_\_\_\_\_  
\_\_\_\_\_

Are any waivers from the Subdivision Regulations requested? \_\_\_\_\_  
If yes, describe \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_

Applications may be returned to the Town Clerk at Richfield Town Hall, 18 East James Street or mailed to Richfield Town Hall, PO Box 786, Richfield Springs, NY 13439  
A fee of \$45.00 per parcel must be paid to the clerk before a subdivision can be granted.  
Payments go to: **Richfield Town Clerk.**